

**MINUTES OF CITY COUNCIL MEETING
ARTESIA, NEW MEXICO
September 9, 2014**

The City Council of the City of Artesia, New Mexico met in the City Council Chambers at City Hall on Tuesday, September 9, 2014 at 7:00 p.m. in regular session with Mayor Phillip Burch presiding, and the following present to wit:

Jose Luis Aguilar	Raul Rodriguez
Kent Bratcher	Bill Rogers
Terry Hill	Nora Sanchez
Manuel Madrid, Jr.	Jeff Youtsey

The following were absent:
None

Also present:
Aubrey Hobson, City Clerk-Treasurer
John Caraway, City Attorney

It was determined that a quorum was present. The invocation was given by Councilor Rodriguez, and all joined in the Pledge of Allegiance.

City Departments and Employees

Fire Chief Hummingbird recognized Darcee Knight for graduating from the Roswell Fire Academy in August. She is the first female to pass Roswell's CPAT 2 course. She is scheduled to graduate with her EMT-B in December.

Jim McGuire recognized Luis Reyes for being nominated and elected to the board of the New Mexico Recreation and Parks Department. He is the only board member in Southeast New Mexico.

Mayor Pro Tem Hill moved to consider agenda item 8A at this time. The motion was seconded by Councilor Bratcher and upon vote, the motion passed.

Comments from Public Officials and Contracted Services

John Mulcahy, Jon Hitchcock and Bill Armstrong representing Roswell/Chaves County Economic Development Corporation asked the Council to consider and approve a Minimum Revenue Guarantee (MRG) for the American Airlines flight from Roswell, NM to Phoenix, AZ. The MRG would require a guarantee from the City of Artesia from the General Fund over two years. Councilor Bratcher moved to approve the MRG. The motion was seconded by Mayor Pro Tem Hill and upon vote, the motion passed.

Consent Agenda

Councilor Rodriguez moved to approve the Consent Agenda as written. The motion was seconded by Mayor Pro Tem Hill and upon vote, the motion passed.

The Consent Agenda includes:

1. Approval of Minutes: * August 25, 2014 – Regular meeting
2. Consideration of Bids:
3. Contracts, Leases and Agreements:
 - A. *Approval of extension/modification of the industrial park lease with HEP Refining, L.L.C. for a portion of Tract A of the Navajo Refining Replat of Lots 1-4 Block 1 and Lots 1 and 2 of Block 2 of the Industrial Park of Artesia – Phase III
4. Appointments:
 - A. Approval of reappointment of Richard Price to the Planning and Zoning Commission (*term to expire August 2016*)
 - B. Approval of reappointment of Mike Deans to the Planning and Zoning Commission (*term to expire August 2016*)
 - C. Approval of reappointment of Chuck Pinson to the Greater Artesia Economic Development Corporation (*term to expire June 2017*)
 - D. Approval of reappointment of Greg Marrs to the Greater Artesia Economic Development Corporation (*term to expire June 2017*)
5. Resignations:
 - A. Accept the resignation of Alfredo R. Florez, Fire Lieutenant, effective September 6, 2014
 - B. Accept the resignation of Frank Trujillo, Wastewater Maintenance Foreman, effective September 14, 2014
6. Dates of Hearing:
7. *Travel and Training:
 - A. Police – Ratification of Mayor Burch's approval for one (1) employee to attend the NM Police Chiefs Association meeting in Albuquerque, NM. Request actual expenses
 - B. Facility Maintenance – Permission for one (1) employee to attend the Dealing with Personality Clashes at Work seminar in El Paso, TX. Request actual expenses
 - C. Police – Permission for one (1) employee to attend the Supervisor Leadership course in Hobbs, NM. Request actual expenses
 - D. Police – Ratification of Mayor Burch's approval for one (1) employee to attend the NM Radiological/Nuclear Detection (RND) Program Concept of Operations tabletop in Albuquerque, NM. Request actual expenses
 - E. Police – Permission for one (1) employee to attend the certification by waiver in Hobbs, NM. Request actual expenses
 - F. Police – Permission for one (1) employee to attend the TEEX – Forensic Technician training in San Antonio, TX. Request actual expenses
 - G. Legislative – Permission to attend the MOLI Refresher course in Santa Fe, NM. Request actual expenses and mileage
 - H. Police – Permission for one (1) employee to attend the NM Property & Evidence Tech training in Albuquerque, NM. Request actual expenses
 - I. Commission on Aging and F&A - Permission for two (2) employees to attend the mandatory Senior Citizen Financial training in Santa Fe, NM. Request actual expenses

- J. Solid Waste – Permission for one (1) employee to attend the NM Recycling & Solid Waste conference in Albuquerque, NM. Request actual expenses
 - K. Solid Waste – Permission for one (1) employee to attend the Household Hazardous Waste Management course in Albuquerque, NM. Request actual expenses
 - L. Infrastructure – Permission for one (1) employee to attend the 2014 NM Infrastructure Finance conference in Pojoaque, NM. Request actual expenses
 - M. Infrastructure – Permission for one (1) employee to attend the 2014 New Mexico Recreation & Parks Association (NMRPA) State conference in Las Cruces, NM. Request actual expenses
 - N. Streets – Permission for three (3) employees to attend the 2014 New Mexico Recreation & Parks Association (NMRPA) State conference in Las Cruces, NM. Request actual expenses
 - O. Police – Permission for one (1) employee to attend the Homicide & Forensic Death Investigations conference in Las Vegas, NV. Request actual expenses
 - P. Police – Permission for one (1) employee to attend the Use of Force for Executives – Command and Supervisors training in Roswell, NM. Registration is the only cost
 - Q. F&A – Permission for one (1) employee to attend the Managing Multiple Priorities, Projects and Deadlines training in Roswell, NM. Request mileage
 - R. F&A – Permission for one (1) employee to attend the Infrastructure Conference in Pojoaque, NM. Request actual expenses
 - S. Executive – Permission to attend the NMML Board of Directors meeting in Santa Fe, NM. Request actual expenses
8. Use of Facilities (*approval contingent upon receipt of all applicable fees, license(s) and dept approvals*):
9. Routine Requests for City Facilities:
- A. Trampas Spence has requested a standby ambulance for the High School Rodeo and waiver of fees for the following schedule:
 - Friday, September 26, 2014 (9 am – 10 am)
 - Saturday, September 27, 2014 (9 am – 1 pm)
 - Sunday, September 28, 2014 (8 am – 1 pm)
 - B. *Betsy Flynn representing the Boy Scouts and Cub Scouts and Habitat for Humanity has requested use of Heritage Walkway from 2 pm – 9 pm on Thursday, October 30, 2014 for their annual Pumpkin Glow.
 - C. *Artesia Arts Council has requested the use of Central Park from Friday, October 17, 2014 thru Saturday, October 18, 2014 for their annual Art in the Park. Request approval of use of city services and road closures as stated on application and waiver of fees. *Contingent upon proof of security*
10. Budgeted Items:
- A. *Approval of Lodger's Tax Requests:
 - 1) Balloons & Tunes – October 31-November 2, 2014 (\$21,700)
 - 2) Fall Fiesta – September 27-28, 2014 (\$12,000)
11. Non-budgeted Items:
12. *Payment of Bills

Public Hearings

Mayor Burch declared the meeting open for public hearing for the following:

- 1. Consideration and approval of amending section 1-6-16(C)(D) Leave Policy of the employee personnel ordinance

Bill Thalman reported that this change is only to the wording in the sick leave policy. Right now the policy reads employees accrue sick leave in "days" and asks that it now read that employees accrue sick leave in "hours."

No public comment was received.

Mayor Pro Tem Hill moved to approve the amendment of section 1-6-16(C)(D) Leave Policy of the employee personnel ordinance, Ordinance No. 945. The motion was seconded by Councilor Bratcher and upon the roll call vote, with the following votes recorded:

Aye: Aguilar, Bratcher, Hill, Madrid, Rodriguez, Rogers, Sanchez, Youtsey

Nay: none

the motion passed.

ORDINANCE NO. 945

2. Consideration and approval of Mahone Blue Quail Subdivision Replat of North 331.7' of the SW/4SE/4 and the North 331.7' of the W/2SE/4SE/4, AKA Tract 2, Section 7, T17S, R26E

Jim McGuire reported that this was a 9 lot subdivision.

No public comments were received.

Councilor Rogers moved to approve the Mahone Blue Quail Subdivision Replat, Ordinance No. 946. The motion was seconded by Mayor Pro Tem Hill and upon the roll call vote, with the following votes recorded:

Aye: Aguilar, Bratcher, Hill, Madrid, Rodriguez, Rogers, Sanchez, Youtsey

Nay: none

the motion passed.

ORDINANCE NO. 946

3. Consideration and approval of Original Townsite Replat, Block 11, Lots 2,4,6,8,10,12,14, and the south 50' of Lots 16,18, & 20, Section 17, T17S, R26E

Jim McGuire reported that these lots are owned by McDonald's and will consolidate all lots into one.

No public comments were received.

Councilor Rogers moved to approve Original Townsite Replat, Ordinance No. 947. The motion was seconded by Councilor Rogers and upon the roll call vote, with the following votes recorded:

Aye: Aguilar, Bratcher, Hill, Madrid, Rodriguez, Rogers, Sanchez, Youtsey

Nay: none

the motion passed.

ORDNANCE NO. 947

Comments from Public Officials and Contracted Services

Linda Stevens from Artesia Clean & Beautiful updated the Council on projects completed over the summer.

Councilor Bratcher moved to consider agenda item 11B-1 at this time. The motion was seconded by Councilor Rogers and upon vote, the motion passed.

Public Safety

Chief Hummingbird presented the proposal for the 48/96 FD hours. It was requested to place this item on the next meeting agenda.

Personnel

Councilor Rogers moved, upon recommendation of the Mayor, to hire Justin Kennedy to the position of Water Tech at a salary of \$2,363 per month (CA20), subject to the successful completion of required pre-employment testing. The motion was seconded by Councilor Youtsey and upon vote, the motion passed.

Mayor Pro Tem Hill moved, upon recommendation of the Mayor, to hire Abraham Turany to the position of Waste Water Assistant at a salary of \$2,363 per month (CA20), subject to the successful completion of required pre-employment testing. The motion was seconded by Councilor Madrid and upon vote, the motion passed.

Councilor Rogers moved to consider agenda items 12A and 15A at this time. The motion was seconded by Mayor Pro Tem Hill and upon vote, the motion passed.

Human Resources Director Bill Thalman presented the safety statistics for August. He also gave an update on the lighting and mural restoration at the Library.

Community Development

No action was taken on the condemnation of 800 S. Roselawn Avenue

City Clerk

Conselor Rogers moved to return the 1985 Kenworth truck, VIN #327768 to Crockett Trucking per an earlier agreement. The motion was seconded by Mayor Pro Tem Hill and upon vote, the motion passed.

Public Safety**Police**

Chief Don Raley presented the department statistics for August.

Fire

Chief Hummingbird presented the department statistics for August.

Community Development

Planning & Zoning Coordinator Jim McGuire presented the department statistics for August.

Infrastructure

Infrastructure Director Byron Landfair reported on the current parking and alley projects going on at the Library.

City Clerk

City Clerk Aubrey Hobson read a letter from the Department of Finance and Administration (DFA) approving the city's 2014-15 budget.

There being no further business to come before the Council, the meeting adjourned at 9:35 p.m. September 9, 2014.


Mayor

ATTEST:



City Clerk